

Florida State University Department of Philosophy
Checklist for completion of MA/Ph.D. requirements (info from Graduate Handbook)

Name: _____

Term entered program: _____

MA _____ PhD without MA _____ PhD with MA _____

Thesis _____ Non-Thesis (Exam) _____

PHASE I: Satisfaction of the 33 credit hour requirement (18 of which must be seminar hours if writing a thesis, 21 of which must be seminar hours if taking the MA exam)

Logic/Core Courses			
Course	Hours	Semester Passed	Grade
PHI 5135, Modern Logic I			
PHI 5555, Core Course in Metaphysics & Epistemology			
PHI 5665, Core Course in Ethics			
Total Core Hours			

Subtotal: _____

Core Courses are not seminars, and thus do **not** count toward the satisfaction of seminar hour requirements, even though they count toward the total 33 credit hour requirement to get the MA or to satisfy MA requirements. Students need at least a B- to pass PHI 5135, and a B to pass PHI 5555 and 5665. Each course may be retaken only once, under a tutorial number (PHI 5998).

Breadth/Seminar requirement				
Course Type	Course no./title	Hours	Semester Passed	Grade
Ancient History				
Modern History				
Met./Mind/Epist.				
Value Theory				
Additional #1				
Additional #2				
Additional #3				
Total Breadth/Seminar Hours (this table only)				

Subtotal (Logic/Core Hours + Breadth/Seminar hours): _____

Breadth/Seminar courses **do** count toward the satisfaction of letter-graded philosophy seminar hour requirements, so if a student has satisfied her Breadth requirement (1 course each of an Ancient, Modern, Met./Mind/Epist. and Value Theory), and she is going to write a thesis for the MA, she will need 6 more seminar hours. If the student is taking an exam for the MA, then she will need 9 more seminar hours.

Students who come in with a MA may be able to transfer up to 15 hours of credit, some or all of which may count toward the satisfaction of the 33 credit hour requirement.

6 Thesis/Additional 3 Hours requirement:				
Course Type	Course no./title	Hours	Semester Passed	Grade
Thesis	PHI 5971, Thesis			
DIS/Tutorial				
DIS/Tutorial				
DIS/Tutorial				
Sup. Research	PHI 5913, Supervised Research			
Sup. Teaching	PHI 5945, Supervised Teaching			
Seminar				
Total 6 Thesis/Additional 3 hours (this table only)				

TOTAL (Logic/Core + Breadth/Seminar + this table): _____

If the student is writing a thesis for the MA, then she will need to take 6 thesis hours, which will give her a total of 33 hours.

If the student is taking an exam for the MA, then she will need 3 hours to get to the 33 hours required, which can be fulfilled with a DIS or Tutorial (these are listed on three separate lines above because a student may register for DIS or Tutorials for 1 to 3 hours—the standard is to register for 3 hours per DIS/Tutorial, but a student may need to register for 1 or 2 hours, to supplement some other course with a strange number of hours).

The student may also take Supervised Research or Teaching hours. On the way to satisfying the 33 hour requirement, the student may count up to 3 hours each of Supervised Research or Teaching hours. The student may also take a seminar to satisfy the requirement.

Language Requirement		
Course/Exemption	Semester Passed	Grade

Any student who receives their MA from FSU must satisfy a language proficiency requirement. A student is exempt from the language requirement in the following cases (some of which need verification from transcripts):

- The student already has a MA in philosophy
- The student is an international student and fluent in the language of her native country (when the native country's language is not English)
- The student has completed 12 semester hours in a foreign language with a B (3.0) average
- The student completed 4 years of a single language in high school

If a student isn't exempt, she may take graduate reading knowledge courses from the Modern Languages Department, and she will receive certification of her proficiency by taking an exam. Some students are able to take the exam without sitting through the course, and once they have registered for and passed the exam, they will have satisfied the language requirement.

Date of MA Prospectus defense (for thesis students only): _____

Date of MA Examination/Thesis Defense: _____

MA Exam/Thesis committee:

Major Professor: _____

Member: _____

Member: _____

PHASE II: Satisfaction of the 60 credit hour requirement (30 of which must be seminar hours; previous seminar hours transfer)

Students must reach 60 credit hours before or within the same semester they take their Special Area exam. The Special Area exam must be passed before a student is admitted to doctoral candidacy (and is eligible to take Dissertation hours). Of these 60 credit hours, 30 must be letter-graded philosophy seminar hours. All students should be able to transfer at least 18 seminar hours from the coursework they completed in pursuit of the 33 credit hour requirement.

Seminar Requirement			
Course no./title	Hours	Semester Passed	Grade
Total Seminar hours (these + previous seminar hrs, to check progress on 30 hr satisfaction)			
# of Seminar hours (this table only, these hours)			

Subtotal (33 credit hours + this table): _____

Additional Hours				
Course Type	Course no./title	Hours	Semester Passed	Grade
Total Additional Hours (this table only)				

TOTAL (previous subtotal + this table): _____

Once a student has satisfied the letter-graded philosophy seminars requirement, she may make up the remainder of the 60 hours either by continuing to take letter-graded seminars, or by taking hours in other course types (DIS/Tutorial, Supervised Teaching/Research, graduate courses outside the department). The hours for other course types counted toward the 60 credit hours are restricted in the following ways:

- Only 6 hours can be DIS or tutorial hours
- Only 3 can be Supervised Teaching hours
- Only 3 can be Supervised Research hours
- Only 3 can be graduate language hours
- Only 12 can be graduate hours outside philosophy

Date of Special Area examination: _____

Date of Special Area defense (if applicable): _____

Special Area committee:

Major Professor: _____

Member: _____

Member: _____

PHASE III: Satisfaction of 90 credit hour requirement (at least 24 must be dissertation hours)

Once a student has passed her Special Area exam, she will be admitted to doctoral candidacy, and will be eligible to take dissertation hours. The dissertation prospectus must be defended within the first six weeks of the semester in which the student first begins taking dissertation hours. Thus, while a student may be eligible to take dissertation hours after passing the Special Area exam, it may be better to wait and take a semester to gather the committee and begin the initial work on the prospectus. Since 24 of the 90 credit hours must be dissertation hours, the student will have 66 hours left over to fill. The student may either take more dissertation hours, or may take hours in other course types. The hours for other course types counted toward the 90 credit hours are restricted in the following ways:

- Only 12 can be DIS/Tutorial hours
- Only 5 can be Supervised Teaching hours
- Only 5 can be Supervised Research hours
- Only 3 can be graduate language hours
- Only 12 can be graduate hours outside philosophy

Date of Prospectus defense: _____

Dissertation Hours		
# of Hours	Semester Passed	Grade
Total Dissertation hrs (this table)		

_____ : SUBTOTAL (previous subtotal + this table)

Additional Hours				
Course Type	Course no./title	Hours	Semester Passed	Grade
Total Additional hrs (this table only)				

TOTAL (previous subtotal + this table): _____

Date of Dissertation defense: _____

Dissertation committee:

Major Professor: _____

Member: _____

Member: _____

Outside Member and Dept.: _____

Residency requirement (24 hours in any period of 12 consecutive months) **satisfied:** _____