

Florida State University

Ada Belle Winthrop-King Endowed Memorial Fund

GRADUATE CONFERENCE AND RESEARCH TRAVEL SUPPORT: SPANISH

AIM: The purpose of these awards is to assist graduate students majoring in Spanish in presenting papers at conferences and in other forms of travel contributing to their research or professional development, such as library or archival research, the conducting of interviews or attendance at courses benefiting the student's research. Graduates who attend the MLA for job interviews in December may apply in the following February for support in respect of this. In all other cases, applications must be for travel in the current or next semester. Applications may be made while awaiting acceptance of a conference paper proposal; if funding is awarded, this will be conditional upon receipt of documentation showing acceptance of your paper for inclusion in the conference program. Applicants requesting funding in respect of MLA interviews the previous December may also apply for conference presentation support in the spring or summer semester.

DEADLINE FOR RECEIPT OF APPLICATIONS:

October 3: for Fall and Spring semester travel

February 5: for Spring and Summer semester travel and for attendance at the MLA for job interviews the previous December.

AWARD AMOUNTS: The grant awards will not normally exceed \$500 for regional conferences or attendance at the MLA for job interviews, \$1,000 for national and international conferences or \$2,000 for overseas research or course attendance. Lower limits may be set if required by pressure on funding. Applications to support the presentation of papers at conferences mainly featuring established scholars will be accorded higher priority than applications to participate in conferences consisting mainly or exclusively of graduate presentations.

REIMBURSEMENT: On completion of travel, original travel receipts (including boarding passes for air travel) must be submitted to Wendy Pigott for reimbursement. Only travel items such as airline tickets and boarding passes, gas, lodging, conference registration, food, etc., will be reimbursed. Course tuition fees are not covered by the award.

APPLICANTS MUST PRINT THIS DOCUMENT,
COMPLETE IT AND SUBMIT IT IN HARD COPY

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**APPLICATION FOR GRADUATE CONFERENCE AND RESEARCH TRAVEL
SUPPORT: SPANISH**

NAME: _____ **FSUSN#** _____

Your FSUSN number is **not** located on your FSUcard and is **not** the same as your FSUID. Your **FSUSN** consists of nine characters beginning with letters and ending in numbers. You can find your FSUSN on-line as follows:

1. Login to <http://campus.fsu.edu> with your FSUID
2. Choose "Secure Apps"
3. Choose "FSUID Management"
4. Click "See your FSUSN"

HOME ADDRESS (to which check will be mailed on completion of travel)

PURPOSE OF TRAVEL (for presentation of conference paper, state name, location and dates of the meeting, and attach acceptance letter; for research travel attach a detailed project proposal; for attendance at MLA for job interviews, state the name of each institution by which you were interviewed.)

BUDGET TRAVEL REQUEST BY CATEGORY (Travel, Lodging, etc.)

<i>Category of expenditure</i>	<i>\$</i>
Airline tickets	
Other travel (specify)	
Lodging	
Food	
Conference registration fee	
Other (specify)	
TOTAL REQUEST	

SIGNATURE OF APPLICANT _____ **DATE:** _____

NAME OF MAJOR PROFESSOR _____

COMMENTS OF MAJOR PROFESSOR

SIGNATURE OF MAJOR PROFESSOR _____ **DATE** _____

FORWARD COMPLETED APPLICATIONS TO: Wendy Pigott, Graduate Office,
Difffenbaugh 362.