

Art History Undergraduate Minor in Museum Studies

Internship Evaluation Form – to be completed by Museum Supervisor

Student's Name _____ Semester/Year _____

Name of Museum _____

Internship Supervisor _____

Supervisor's Phone/Email _____

Please rate the student intern's performance in the areas listed below on a scale of 1 to 5, where "1" represents EXCELLENT and "5" represents POOR. Circle the number that best expresses your evaluation.

	EXCELLENT					POOR	
1 Attends scheduled work sessions	1	2	3	4	5	N/A	
2 Interacts well with museum colleagues	1	2	3	4	5	N/A	
3 Follows directions	1	2	3	4	5	N/A	
4 Accomplishes tasks in a timely manner	1	2	3	4	5	N/A	
5 Takes initiative	1	2	3	4	5	N/A	
6 Exhibits a willingness to learn	1	2	3	4	5	N/A	
7 Works in an organized and efficient manner	1	2	3	4	5	N/A	
8 Communicates effectively	1	2	3	4	5	N/A	
9 Understands museum operations	1	2	3	4	5	N/A	

Overall performance summary (continue on back if necessary):

Please sign below and fax form to the professor of record at (850) 644-3259 by:

_____ (first day of finals week).

supervisor's signature date

intern's signature date

professor's signature date